



WESTOVER
FAMILY HOUSING

HUNT MILITARY COMMUNITIES

COMMUNITY DIRECTOR UPDATE

FEBRUARY 2025



GREETINGS FROM YOUR COMMUNITY DIRECTOR - MARIA FIGUEROA

February is American Heart Month as well as Black History Month. Please check out your local networks for events recognizing these two very important observances. February 17th is also "Random Acts of Kindness Day", be kind to one another and maybe do something unexpectedly nice for a neighbor.

Thank you to those families who have taken the time to provide your feedback with the changes that have been implemented. Please feel free to continue to provide feedback because every tip provides us with an opportunity to improve or recognize those team members who have exceeded your expectations.

UPCOMING COMMUNITY EVENTS

COFFEE & DONUT BREAK

Date: February 13, 2025

Time: 2pm - 4pm

Location: Community Center

Come out and enjoy an afternoon cup of coffee and a sweet treat!



UPCOMING INSTALLATION EVENTS

COFFEE CONNECTIONS

Date: February 21, 2025

Time: 10:30am

Location: 250 Jenkins Street Westover Air Reserve Base, Box 17 Chicopee, MA

Monthly Military Spouse get together to network and make friends. Pre-school aged children and homeschooled children are welcome. [**CLICK HERE**](#) to register



COMMUNITY REMINDERS

PARKING: Parking on the roadways during active or impending snowfall is prohibited. Any vehicles parked on the roadway will be subject to towing at the owner's expense so that we may properly remove snow from the roadways. Residents may utilize the community center parking lot if needed, we do ask that vehicles be removed from the parking lot in a timely manner so that snow removal may occur in the lot as well. **As a reminder**, when parking on the roadways always be parked in the direction following the flow of the traffic.

SAFETY TIPS

Please take the follow actions prior to leaving your home for an extended time.

- Check the forecast for the time that you plan to be away: Be sure to have a plan in place for any anticipated inclement weather procedures. An example of this is having to open cabinets or drip faucets during a freeze warning or winter storm.
- DO NOT TURN OFF THE THERMOSTAT - Set the temperature on the thermostat to 78 degrees in the summer and 65 degrees in the winter.
- Disconnect and properly store all hoses from outdoor faucets.
- Lock all doors and windows and lower, but do not completely close blinds, shades or curtains.
- Stop deliveries of newspapers, mail, and other routine deliveries. Do not make any purchases for home delivery, such as Amazon or Walmart, that may accumulate or alert bad actors to your absence.
- Prior to leaving, be sure to have trash taken to the curb and if not there after collection, make arrangements to have bins removed from the curb and in their secured locations.

MAINTENANCE TIPS

GARBAGE DISPOSAL:

For homes that come equipped with a garbage disposal please follow these tips when operating:


- Keep the drain stopper in when not in use.
- Remove the drain stopper, turn on the cold water, and keep it going during the entire operation to thoroughly flush food waste into the main wastewater lines.
- Turn on the wall switch to start the disposal and feed food waste directly into the disposal.
- Never put your fingers or hand or any utensil into a running disposal.
- Run the disposal until food grinding can no longer be heard.
- Do not put grease, bones, meat gristle, corncobs, glass, foil, vegetable peelings, bottle caps, cigarettes, or other very hard or fibrous foods down the garbage disposal.
- Grease can easily be disposed of by pouring into an empty jar then throwing the cooled, coagulated container into the rubbish.
- Never put chemical drain cleaners down the disposal, as serious corrosion and damage may result.

Prior to calling the Maintenance Service Request Line, do the following:


- Determine what recently was processed by the disposal before calling.
- Press the reset button on the bottom of the unit and try the switch again.
- Refer to the appliance manual or call the Maintenance Service Request Line and ask for instructions if the reset button cannot be located.
- Tenant is responsible for any damage caused by improper use.

If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.


Community Director
Maria Figueroa


 Maria.Figueroa@huntcompanies.com

Office Contact Information

 (413) 331-6511

Senior Director of Operations
Nancy Goodman

 Nancy.Goodman@huntcompanies.com

 Westover@huntcompanies.com

 www.westoverfamilyhousing.com